

Bishop's Stortford Means Business

**This year's
Bishop's Stortford
Means Business Exhibition
will take place at
The Rhodes Arts Complex
on Wednesday 21 October, 2009**

Bookings for stands at the next BSMB Exhibition are now being taken. This year, it is possible to select your own stand subject to availability.

Stands of 2m x 1m cost £250 plus vat. A limited number of premium stands 3m x 1m are available at a cost of £375 plus vat. **Members of Bishop's Stortford Business Connections and Bishop's Stortford Chamber of Commerce are eligible for a discount of 50%.** Double stands can be booked.

Pop-up displays will only fit within the premium stands, roll-up banner stands fit both stand sizes. For more information, please email exhibition@bsmb.co.uk

If you would like to book a stand, please complete this form, and return it to:
**Robert Lee, Business Kinetics Ltd,
12 The Links Business Centre, Raynham Road, Bishop's Stortford, CM23 5NZ**

Your cheque, payable to Business Kinetics Ltd, must be enclosed.

Your booking will not be accepted without payment in full. A vat receipt will be sent on receipt of your payment.

Please advise if you want an advert in the catalogue: Half page £100 + vat (£115)
Full page £180 + vat (£207), outside back cover £250 + vat (£287.50)

NOTE:

There will be a supply of chairs free of charge, all other furniture and fittings, including tables, will need to be supplied by you.

Cancellations

In the event that you need to cancel, a refund of 90% will be given if cancelled 4 weeks prior to the event, and 50% if 2 weeks prior, otherwise, no refund will be possible.

Insurance

Event insurance has been taken out, but you are advised to ensure that you have Public Liability insurance of your own, and cover for your own goods and materials.

This exhibition is supported by BAA, Business Link East, East Herts District Council and Bishop's Stortford Chamber of Commerce.

Bishop's Stortford Means Business is produced by Bishop's Stortford Business Connections and organised by Business Kinetics Ltd.

Stand Application Form

Business Name: _____

Address: _____

Phone: _____ Mobile: _____

Contact Name: _____ Email: _____

Bishop's Stortford Business Connections or BS Chamber Members:

A single stand at £125 plus vat £143.75 A premium stand at £187.50 plus vat £215.63

Non-members:

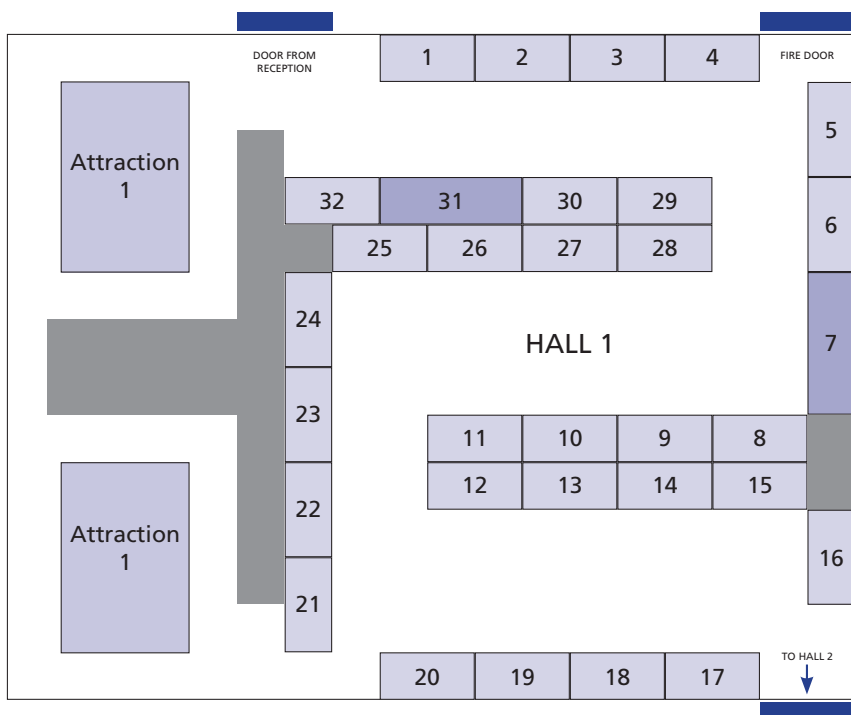
A single stand at £250 plus vat £287.50 A premium stand at £375 plus vat £431.25

Catalogue Entry

Please email to exhibition@bsmb.co.uk or enclose on a separate piece of paper a company description of no more than 50 words for inclusion in the Exhibition Catalogue. Entries over 50 words will be edited. Please indicate your company name as you want it to appear in the Catalogue and the Stand Header.

You should also include any contact details you wish to be published, including your web address.

Please ensure your payment is enclosed. Cheques should be payable to **Business Kinetics Ltd.**



Catalogue Advertising

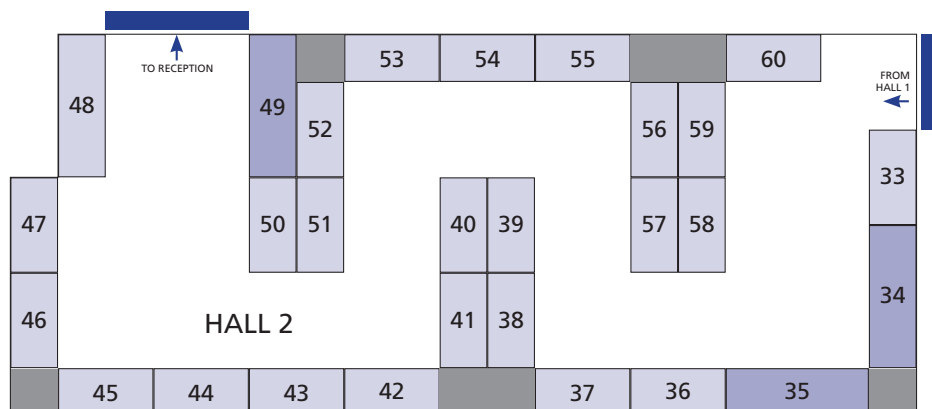
I would like an advert in the catalogue.

- Full page mono **£180.00 + VAT**
- Half page mono **£100.00 + VAT**
- Outside back cover (full page colour ad) subject to availability **£250.00 + VAT**

You will be invoiced separately for catalogue advertising.

Design Service

Exhibitors wanting assistance with design and production of exhibition stands, marketing materials and leaflets/brochures should contact **Marketing Kinetics** on **01279 758 850**



Preferred stand Choice 1 _____ Choice 2 _____ Choice 3 _____

See www.bsmb.co.uk for stand availability